

Public Document Pack

LICHFIELD DISTRICT COUNCIL

DIANE TILLEY BSc., MRICS
Chief Executive
Tel (01543) 308001

District Council House
Frog Lane
Lichfield
WS13 6YY

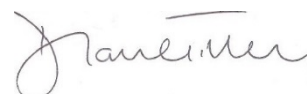
9 April 2018

To: Members of the Lichfield District Council

In accordance with Paragraph 4(2) of Part 1 of Schedule 12 to the Local Government Act 1972, you are hereby summoned to attend the meeting of the Lichfield District Council which will be held in the Council Chamber, District Council House, Frog Lane Lichfield on **TUESDAY, 17 APRIL 2018 at 6.00 pm.**

Paryers will be said by Reverend L Collins.

Access to the Council Chamber is via the Members' Entrance or the main door to the vestibule.



Chief Executive

A G E N D A

1. APOLOGIES FOR ABSENCE (IF ANY)
2. DECLARATIONS OF INTEREST
3. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 20 FEBRUARY 2018 (VOLUME 45 PART 5 MINUTE BOOK).
4. TO RECEIVE THE RETURNING OFFICERS CERTIFICATE OF ELECTION OF DISTRICT COUNCILLOR AND REPORT OF DECLARATION OF ACCEPTANCE OF OFFICE FOR WARD NO. 20 (STOWE)
5. CHAIRMAN'S ANNOUNCEMENTS
6. REPORT OF THE LEADER OF THE COUNCIL ON CABINET DECISIONS FROM THE MEETINGS HELD ON 13 MARCH, 27 MARCH AND 10 APRIL (TO FOLLOW) 2018 AND CABINET MEMBER DECISIONS (GREY ENCLOSURE).
7. REPORT OF THE CHAIRMAN OF ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE (BUFF ENCLOSURE).
8. REPORT OF THE CHAIRMAN OF STRATEGIC (OVERVIEW AND SCRUTINY) COMMITTEE (BLUE ENCLOSURE).
9. REPORT OF THE CHAIRMAN OF COMMUNITY, HOUSING AND HEALTH (OVERVIEW AND SCRUTINY) COMMITTEE (GREEN ENCLOSURE - TO FOLLOW).
10. **THE CHAIRMEN INDICATED BELOW TO MOVE THAT THE PROCEEDINGS OF THE FOLLOWING COMMITTEES (VOLUME 45 PART 5 MINUTE BOOK) BE RECEIVED AND, WHERE NECESSARY, APPROVED AND ADOPTED.**

Committee	2018	Pages	Chairman
(a) Planning	12 March		T. Marshall
(b) Audit & Member Standards	22 March		M. Tittley
(c) Planning (to follow)	9 April		T. Marshall

11. PROPOSALS FROM THE CABINET

(a) Local Plan Review (2020-2036) Scope, Issues and Options Consultation

To approve the following recommendations as set out in the report submitted to Cabinet on 27 March 2018 (<https://www.lichfielddc.gov.uk/Council/Planning/The-local-plan-and-planning-policy/Resource-centre/Local-Plan-documents/Downloads/Cabinet-Reports/Local-Plan-Review-2020—2036-Scope-Issues-Op/Agenda-Item-3-Local-Plan-Review-2020-2036-Cabinet-Mar-LPR.pdf>):

(i) That Council approves the Local Plan Review Scope, Issues and Options document ([APPENDIX A](#) of the Cabinet report) for the purposes of undertaking the Regulation 18 public consultation.

(ii) That Council notes the consultation responses received as part of the Strategic Environmental Assessment Scoping Report and approves the officer responses ([APPENDIX B](#) of the Cabinet report).

(iii) That Council approves the Sustainability Appraisal and Non-technical summary ([APPENDIX C](#) and [APPENDIX D](#) of the Cabinet report respectively), and Habitat Regulations Screening Assessment ([APPENDIX E](#) of the Cabinet report) which accompany the Local Plan Review for the purposes of public consultation.

(iv) That Council approves the consultation periods and methods proposed in the Cabinet report for the purposes of the Local Plan Review Scope, Issues & Options consultation.

(b) Lichfield City Neighbourhood Plan and Whittington and Fisherwick Neighbourhood Plan Final Decision Statements

That the decision by Cabinet on 27 March 2018 to agree to the making of the Lichfield City Neighbourhood Plan and Whittington and Fisherwick Neighbourhood Plan be noted.

12. MEMBERSHIP OF COMMITTEES

That Councillor Ms Grange be appointed to Economic Growth, Environment and Development (Overview and Scrutiny) Committee and Employment Committee.

13. **QUESTIONS**

To answer any questions under Procedure Rule 10.2.

14. **EXCLUSION OF PUBLIC AND PRESS**

RESOLVED: That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the following item of business, which would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended.

EXEMPT ITEMS NOT ISSUED TO PUBLIC AND PRESS

15. CONFIDENTIAL REPORT OF THE LEADER OF THE COUNCIL ON CABINET DECISIONS FROM THE MEETINGS HELD ON 13 MARCH AND 10 APRIL (TO FOLLOW) 2018 (PINK ENCLOSURE).

16. **PROPOSAL FROM THE CABINET**

(a) Acquisition of Land at Birmingham Road

That the recommendations set out at Appendix A (PINK ENCLOSURE - TO FOLLOW) be approved.

This page is intentionally left blank

COUNCIL MEETING
20 FEBRUARY 2018

PRESENT:

M. A Warfield (Chairman)

Bacon, Mrs N.	Hassall, Miss E. A	Salter, D.F.
Baker, Mrs D.F.	Hoult, B. E.	Smith, A. F.
Bamborough, R.A.J	Leytham, D. J.	Spruce, C. J.
Banevicius, Mrs S. W.	Marshall, T.	Stanhope MBE, Mrs M.
Barnett, Mrs S.A.	Matthews, T. R.	Strachan, R. W.
Boyle, Mrs M. G.	Mosson, R. C.	Tittley, M. C.
Constable, Mrs B. L.	O' Hagan, J. P.	Tranter, Mrs E. H.
Cox, R. E.	Powell, J.J.R	White, A G
Drinkwater, E. N.	Pritchard, I. M. P.	Wilcox, M. J.
Eagland, Mrs J. M.	Pullen, D. R.	Woodward, Mrs S. E.
Evans, Mrs C. D.	Pullen, Mrs N. I.	Yeates, A.
Fisher, Mrs H. E.	Ray, P. W. W.	Yeates, B. W.
Greatorex, C.	Rayner, B. L.	

(**APOLOGIES FOR ABSENCE** were received from Councillors Allsopp, Awty, Constable, Eadie, Miss Fisher, Humphreys and Miss Shepherd).

PRAYERS

Prayers were said by Reverend L Collins.

215 DECLARATIONS OF INTEREST:

There were no declarations of interest.

216 MINUTES – 19 DECEMBER 2017:

It was proposed and duly seconded “that the Minutes of the Meeting of the Council held on 19 December 2017 (Volume 45 Part 4 Minute Book) as printed and previously circulated be taken as read, approved as a correct record and signed by the Chairman.”

217 CHAIRMAN’S ANNOUNCEMENTS:

(a) Former Councillor McEwan

The Chairman said it was with great sadness that he had received news of the death of former Councillor Charles McEwan who had served on the Council for 32 years representing Bourne Vale Ward. He had been elected in 1979 and during his term became the Vice-Chairman of the Council in 1986-87 and Chairman in 1987-88. He later became Chairman of Regulatory and Licensing Committee and had overseen the changes to the Licensing Act 2003. He retired from the Council in 2011. The Chairman said he would be missed by all those that knew him.

The Council then stood in a minute’s silence.

Councillors Wilcox, Mrs Stanhope, Greatorex, White, Yeates, Mrs Eagland and Mrs Woodward paid tribute to former Councillor McEwan recalling his sense humour, good advice and sense of

duty as well as his contribution to the Canwell Show and work as Chairman of Development Committee.

(b) Visits and Events

The Chairman said it had been a busy start to 2018 with plenty of visits and events to attend. Highlights had included the laying up of the colours for the 3rd Battalion Mercian Regiment (Staffords). He had also been happy to officially open Trent Acres School in Kings Bromley which catered for Children with complex needs and autism.

(c) Chairman's Lunch

The Chairman reminded Members that the Chairman's Lunch would take place on Sunday 4 March at Qmin restaurant and there would be a raffle to raise money for his chosen charity, Lichfield and District Talking Newspaper.

218 REPORT OF THE LEADER OF THE COUNCIL ON CABINET DECISIONS FROM THE MEETINGS HELD ON 10 JANUARY AND 13 FEBRUARY 2018 AND CABINET MEMBER DECISIONS:

Councillor Wilcox thanked Members for taking the opportunity to look at the Local Government Association information stand that had been set up prior to the meeting to help publicise the courses and programmes that the Association provided.

219 REPORT OF THE CHAIRMAN OF COMMUNITY, HOUSING AND HEALTH (OVERVIEW AND SCRUTINY) COMMITTEE:

Councillor Leytham submitted his report on the items considered by the Community, Housing and Health (Overview and Scrutiny) Committee on 11 January 2018.

1 – Affordable Housing Delivery – Approval of Registered Providers and Use of Section 106 Monies

In response to a question from Councillor Mrs Woodward, Councillor Leytham clarified the abbreviations used in the report and advised that changes made to the draft had not been included in the final version.

Councillor Pullen confirmed that the criteria approved by the Committee would provide more flexibility and help ensure the best outcome for residents.

2 – Merger of Burton Hospitals NHS Foundation Trust and Derby Teaching Hospitals NHS Foundation Trust

Councillor Drinkwater called for more joined up thinking between the NHS and Social Services. Referring to his experience as a carer he said there was limited synergy between social care and the NHS.

Councillor Wilcox advised that he had attended the meeting as an observer and thought the presentation (given by the Chief Executive of Derby NHS Foundation Trust and Chief Operations Officer of Burton Hospitals NHS Foundation Trust) and subsequent questioning by the Committee had been excellent.

3 – Standing Items

Councillor Mrs Woodward requested clarification on the cause of the GP shortage in Burntwood. She said the £90,000 shortfall in GPs funding in addition to the national shortage of GPs would

appear to be the reason.

220 REPORT OF THE CHAIRMAN OF ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE:

Councillor Cox submitted his report on the items considered by the Economic Growth, Environment and Development (Overview and Scrutiny) Committee held on 23 January 2018.

1 – Work Programme

Councillor Cox advised that Members would be notified of the date of the next Car Park Task Group in the near future. Responding to a question from Councillor Mrs Banevicius about the scope of the Task Group he advised that it had been set up to consider parking issues in Lichfield related to Friarsgate.

2 – Local Plan Update

Councillor Cox reported that the Planning Inspector had dismissed the appeal against the decision to refuse planning permission on land adjacent to the Crown, Handsacre. Councillor Mrs Woodward welcomed the news, whilst cautioning that the process may not have finished.

4 – Implementing the Economic Development Strategy

Councillor Mrs Woodward advised that the officer supporting the Burntwood Business Community had left the authority and asked if continuing support could be provided since the community did not always have the capacity to take forward plans and ideas.

Councillor Mrs Evans expressed concern that houses were not being built quickly enough, particularly affordable houses. She called on the Council to do all it could to increase the number of houses completed thereby helping people to get on the housing ladder.

5 – Review of the Planning Committee

Councillor Drinkwater said he was concerned about planning since there was no room for elected Members to make decisions on the areas they represented. He said the focus shouldn't be about saving money but about local Members being able to make decisions about their own locality.

221 REPORT OF THE CHAIRMAN OF STRATEGIC (OVERVIEW AND SCRUTINY) COMMITTEE:

Councillor Strachan submitted his report on the items considered by the Strategic (Overview and Scrutiny) Committee held on 31 January 2018.

3 – Medium Term Financial Strategy

Councillor Mrs Woodward indicated that she would be happy to defer her comments on the Medium Term Financial Strategy until Agenda Item 10(b)

222 MINUTES OF COMMITTEES:

(a) Planning Committee – 18 December 2017

It was proposed by Councillor Marshall “that the Minutes of the Meeting of the Planning Committee held on 18 December 2017 be approved and adopted.”

RESOLVED: That the Minutes of the Meeting of the Planning Committee held on 18 December 2017 be approved and adopted.

(b) Audit and Members Standards Committee – 22 January 2018

It was proposed by Councillor Mrs Boyle “that the Minutes of the Meeting of the Audit and Member Standards Committee held on 22 January 2018 be approved and adopted.”

Councillor Mrs Evans asked if issues regarding Member training had been followed up and it was advised that a response would be provided.

RESOLVED: That the Minutes of the Meeting of the Audit and Member Standards Committee held on 22 January 2018 be approved and adopted.

(c) Employment Committee – 1 February 2018

It was proposed by Councillor Mrs Baker “that the Minutes of the Meeting of the Employment Committee held on 1 February 2018 be approved and adopted.”

With regard to Minute 193 (Officer Code of Conduct Update) Councillor Mrs Woodward asked for clarification with regard to Council officers standing as Parish Councillors given that these positions could be political. Councillor Pullen referred to the advice received that standing for a Town or Parish Council was not considered political by the relevant legislation.

RESOLVED: That the Minutes of the Meeting of the Employment Committee held on 1 February 2018 be approved and adopted.

(d) Regulatory and Licensing Committee – 6 February 2018

It was proposed by Councillor Yeates “that the Minutes of the Meeting of the Regulatory and Licensing Committee held on 6 February 2018 be approved and adopted.”

RESOLVED: That the Minutes of the Regulatory and Licensing Committee held on 6 February 2018 be approved and adopted.

(e) Planning Committee – 12 February 2018

It was proposed by Councillor Marshall “that the Minutes of the Meeting of the Planning Committee held on 12 February 2018 be approved and adopted subject to the correction of the pronoun in Councillor Mrs Evans’ declaration of interest”.

RESOLVED: That the Minutes of the Meeting of the Planning Committee held on 12 February 2018 be approved and adopted subject to the correction of the pronoun in Councillor Mrs Evans’ declaration of interest.

223 PROPOSAL FROM THE CABINET:

(a) Supplementary Planning Document – Rugeley Power Station Development Brief

Councillor Pritchard proposed that the Rugeley Power Station Development Brief Supplementary Planning Document (as set out at Appendix C of the report submitted to Cabinet on 10 January

2018) be approved for adoption.

Councillor Cox welcomed the Supplementary Planning Document and the decision to retain Borrow Pit and the allotments. He expressed concern about HS2 and said he would like to know the extent of their claim on the site.

Councillor Pritchard confirmed that he had not received any updates and HS2's intentions remained vague.

It was duly seconded by Councillor Wilcox and

RESOLVED: That the Rugeley Power Station Development Brief Supplementary Planning Document as set out at Appendix C of the report submitted to Cabinet on 10 January 2018 be approved for adoption.

Councillor Pritchard said he would like to take the opportunity to notify Members that the Greater Birmingham Housing Market Area Strategic Growth Study would soon be published on the Council's website. He emphasised that the Strategic Growth Study was not a policy document but simply identified possible sites.

Councillor White said he hoped a briefing for Members and the public would be organised and Councillor Mrs England expressed concern about the announcement and asked who the public should contact.

Councillor Pritchard said a briefing could be organised but the document being published was purely a factual report.

Councillor Mrs Woodward said she was grateful for the advance notification about the report, which had come sooner than anticipated. She hoped some context would be given on the website.

Councillor Mrs Stanhope said alarm bells would be ringing on this and residents would feel like they didn't have a say.

Councillor Marshall questioned how much choice the Council would have in reality, highlighting the risk of being over ruled by the Secretary of State.

Councillor Greatorex suggested that further discussion on the issue should be reserved until the details had been seen.

(b) Medium Term Financial Strategy (Revenue and Capital) 2016-21 and the Council Tax Resolution 2018-19

It was proposed by Councillor Spruce "that the Medium Term Financial Strategy (Revenue and Capital) 2016-21 and the Council Tax Resolution 2018-19 as submitted be approved."

Prior to the discussion Councillor Spruce gave an overview of the Medium Term Financial Strategy. He noted that there were some big unknowns after 2019/20 particularly with regard to the Revenue Support Grant, New Homes Bonus and Retention of Business Rates.

Councillor Spruce reported that the Revenue Support Grant had gone from £4.63 million in 2013-14 to a contribution from the Council to Central Government of £453,000 in 2019/20. This amounted to 35% of the deficit. Many District and Borough Councils found themselves in the same situation and it was being contested through the District Council Network of the Local Government Association. The Chief Executive and Leader of the Council were also doing all they could.

Councillor Spruce reported that the New Homes Bonus had been subject to a 0.4% reduction and the number of years it was payable for had been reduced from 6 to 4 years. It was strongly suspected that the bonus would be withdrawn at some point and this had been allowed for in the strategy.

Meanwhile, consultation was continuing in respect of retained business rates and there were concerns over both the percentage that would be retained and the way it would be divided between authorities. £500,000 had been allowed for in 2018-19 and 2019/20 and due to the uncertainty only £100,000 in 1920/21 and 1921/22.

Councillor Spruce advised that Whitehall was being lobbied on all three of the above issues with the help of the Local Member of Parliament.

Highlighting the salient points of the report Councillor Spruce noted that there were funding gaps of £1,305 million in 2019/20, £2,006 million in 2020/21 and £2,034 million in 2021/22. He advised that plenty of ideas were being developed at regular meetings of between the Cabinet and Leadership Team and the newly empowered Heads of Service were fully committed to solving the problem.

Councillor Spruce advised the Capital Strategy was predicated on major borrowings totalling £46.3 million to fund investment, mainly in commercial property, to create net income equal to/or greater than the funding gap. The Cabinet's strategy was to increase income to meet the funding gap rather than cutting services.

Councillor Spruce noted that it was a requirement of the Local Government Act 2003 for the Chief Financial and S151 Officer to formally report to Full Council on the robustness of the budget and the adequacy of reserves and this was contained within the report. He commented on the professionalism of Head of Financial Services/S151 officer and commended his work in producing clear reports that were accessible to non-accountants.

Councillor Wilcox reported that, as in previous years, a balanced budget was being reported which was a significant achievement in the present climate. He said a lot of work had been undertaken by elected Members and officers and paid tribute to the Head of Financial Services for presenting the figures in an easy to understand way.

Councillor Wilcox referred to the uncertainties outlined by Councillor Spruce and emphasised the need to find efficiencies and increase income. He noted that the Council was working with the Local Government Association and Local District Network to ensure everything possible was being done to report concerns to Ministers and put pressure on the Government.

Councillor Wilcox stressed the importance of the Health Agenda. He said the decision to use Freedom Leisure to operate leisure centres would deliver structural improvements and a greater offer of services.

He noted that the Council was not presently utilising reserves but it must be aware of the uncertainties ahead. A pessimistic view had been taken on the new homes bonus and localisation of business rates, and a better than anticipated outcome would help the financial position.

Councillor Wilcox emphasised the need to increase house building, which would, in turn, increase the council tax base. He drew attention to the fact that by 2019 the negative revenue settlement grant would result in the Council contributing to the Government. He said it was essential that the fair funding review was taken seriously, and he had met with the Member of Parliament for Lichfield and sent a briefing to the Member of Parliament for Tamworth on this matter.

Looking ahead, Councillor Wilcox said the Council would be relaunching the Fit for Future initiative and progressing its commercialisation agenda. Regular briefings would take place to keep Members informed and the Council would continue to work closely with partners including

the County Council.

Councillor Mrs Woodward said the challenge was clear but she could not support the Medium Term Financial Strategy that had been presented since there were too many unknowns and she could not support the budget gap.

Councillor Mrs Woodward noted that there was cross party support on the Local Government Association in respect of budgets but the Government was not listening and Northamptonshire County Council had already fallen over the cliff edge.

Councillor Mrs Woodward noted that Councils were obliged to consult on budgets but she felt the consultation had been undertaken at the wrong time and the comments received had not been taken into account. She said waste had been identified as the most important service yet there was a green waste charge. Meanwhile the Arts had been identified as the least important service yet the net cost of the Garrick was increasing with half a million pounds going to the theatre.

Councillor Ray urged the Council to do more to encourage businesses as well as new houses. He said he couldn't support the budget stating that government funding was being cut but the Council needed to do more for itself particularly regarding the cost of the Garrick. He said the Council may not run the Garrick but they did have influence.

Councillor Strachan said it was a prudent and carefully run council and made reference to the cautious nature of the figures. He noted that the issues faced were common across the country and forecasting was impossible beyond 18 months. He called on all Councillors to object to the negative Revenue Support Grant.

Referring to the consultation, Councillor Strachan said the poor response rate needed to be taken into account when assessing its statistical accuracy and he would encourage a broader conversation in the future.

Speaking in support of the budget Councillor White referred to six key variables: reducing inefficiency, increasing tax from housing, fees and charges, new income, lobbying and increasing council tax. He said the problem was multifaceted and concentrating on one area in isolation would not help. Councillor White encouraged all Councillors to lobby on behalf of local government and argued that negative Revenue Support Grant was regressive as it was based on property rather than ability to pay.

Councillor Greatorex said the opposition was not prepared to support the Medium Term Financial Strategy but the only specific issues they raised were in relation to green waste and the Garrick. He questioned why an amendment on these issues had not been tabled.

Responding to the comments made, Councillor Spruce explained that the figures for the Garrick included depreciation of the building and it was not true to say the subsidy was increasing, since the direct cash subsidy had been decreasing year on year.

He said introducing charges for brown bins was done with a heavy heart but many Councils, including Labour, Liberal and Independent ones, had already introduced charges. This would raise nearly £400,000 in the next financial year and if charges were not introduced the Council would be facing £400,000 worth of cuts to services. Given the options he believed the right choice had been made.

With regard to the Council Tax Resolution Councillor Spruce reminded Members that the Council was responsible for calculating, demanding and collecting council tax for the District Council, Staffordshire County Council, the Police, Staffordshire Fire Service and Parish Councils.

For a band D property upon which everything was predicated, the council tax proposal represented an increase of £89.13 to £1,693 or 5.56%. The District Council's increase of 3.03% was the second lowest of the five precepting authorities. Councillor Spruce said if society wanted

more spending on services such as adult care and policing it had to be paid for by all of society, He said he understood that spending for social care in the next municipal year by Staffordshire County Council amounted to £310 million due to the cost of caring which was increasingly being left to the state.

Councillor Spruce confirmed that the District Council was proposing the maximum increase allowed by the Government of £5 for a band D property, enabling a balanced budget. He then formally proposed the Council Tax resolution as required under the Localism Act 2011 as set out in Appendix A of the report (as previously circulated).

Councillor White said he wished to correct the comments that had been made about caring, advising that according to County Council estimates carers provided 800,000 unpaid hours of care a year with a value of £1.6 billion. He said without the effort of carers the Council would be bankrupt and it was important to recognise their work across the District.

Councillor Smith seconded the proposal, advising that although the fit for the future programme had proved successful and was ongoing the Council needed to do more than increase efficiency. He said the Council had done well to balance the budget but due to the factors outlined there was still a predicted gap in 2021/22 and there were two ways to bridge this gap – spending less money and generating more income.

To generate income councils could seek to build more houses to increase their tax base, which may or may not happen. Another way was to increase the precept, and to that end the Council was proposing an increase of £5 for band D property which was just about in line with the current rate of inflation.

Councillor Smith advised that this was not enough to keep the Council secure so, like many authorities, it had embarked on a commercialisation agenda, using investment opportunities to benefit the District's residents. The benefits were both direct in terms of providing additional money for services and indirect by providing investment within the District. Councillor Smith said he was confident that the Council would continue to be successful, building on Fit for the Future and the commercialisation approach thereby securing services for many years to come.

Councillor Mrs Woodward said she would not support the Council tax increase and she agreed with Councillor White that increasing taxation via the council tax was regressive with a £5 flat rate increase meaning a millionaire would pay as much as a single parent. Furthermore it was predicated on year on year increases. Referring to the consultation she said 69% of people indicated that a 3.03% increase was acceptable but the question had been phrased without reference to other precepting authorities' increases.

Councillor Mrs Woodward said it was difficult for the ruling group to criticise its own government and try to deliver despite the position the government had put it in. She said there had been historic failings, with decisions not taken that should have been. Furthermore the Authority had in the past been too inward looking and disengaged although now it was moving forward. However, despite the fact that the need to increase homes had been widely acknowledged the horror that had met Councillor Pritchard's comments about the Greater Birmingham and Solihull Housing Market Assessment was palpable.

Councillor Mrs Woodward said a 1% increase in pay had been assumed in the figure yet the National Employers had indicated an increase of 2% which would now need to be factored in. She expressed concern about level of reserves given some of the big unknowns noting the lack of sufficient reserves had been one problems at Northamptonshire County Council.

Indicating that the Labour Group would not support the resolution, Councillor Mrs Woodward said the purpose of the Council must increasingly be questioned. She said many decisions were made away from the chamber not least by the local strategic partnership, the LEP and the District Board. She noted that the Secretary of State had recently approved a number of mergers involving District Councils and she said the Council must be imaginative and seek to be part of

the debate rather than reacting to events.

Responding to Councillor Mrs Woodward's comments Councillor White said the Government had received support for the simple reason that nationally more was being spent than raised in income from tax. While there was a balance to be struck and conversations to be had about where the axe falls, something needed to be done since the country could not continue to build up a legacy of debt for future generations. He did not accept that the Authority has been inward looking and unambitious. He said this was factually incorrect and cited Burntwood Leisure Centre, the Garrick, new homes ambitions around Friarsgate and Burntwood Town Centre. He said things had been done and were being done and the Leader was reaching out to the Local Government Association, the Local Enterprise Partnership and others to find ways the Council could do more for the District.

Councillor White said the Council was there to influence and shape and although it may be frustrating at times that it could not do more, it was nevertheless influencing and shaping, and it was important to keep going because there was much more that it could do.

In order to comply with Statutory Regulations a named vote was then taken and recorded as follows:-

FOR (34)

Bacon, Mrs N.
Baker, Mrs D. F.
Bamborough, R. A. J.
Barnett, Mrs S. A.
Constable, Mrs. B. L.
Boyle, Mrs M. G.
Cox, R. E.
Eagland, Mrs J. M.
Fisher, Mrs H. E.
Greatorex, C.
Hassall, Miss E. A.
Hoult, B. E.
Leytham, D. J.
Marshall, T.
Matthews, T. R.
Mosson, R.C.
O'Hagan, J. P.
Powell, J. J. R.
Pritchard, I. M. P.
Pullen, D. R.
Pullen, Mrs N. I.
Rayner, B. L.
Salter, D. F.
Smith, A. F.
Spruce, C. J.
Stanhope, Mrs M.
Strachan, R. W.
Tittley, M. C.
Tranter, Mrs E. H.
Warfield, M. A.
White, A. G.
Wilcox, M. J.
Yeates, A.
Yeates, B. W.

AGAINST (5)

Banevicius Mrs S. W.
Drinkwater, E. N.
Evans, Mrs C. D.
Ray, P. W. W.
Woodward, Mrs S. E.

ABSTAIN (0)

It was duly:

RESOLVED: That the Medium Term Financial Strategy (Revenue and Capital) 2016-21 and the Council Tax Resolution 2018-19 as submitted be approved.

224 CHAIRMAN AND VICE-CHAIRMAN OF PLANNING COMMITTEE

It was proposed by Councillor Wilcox, seconded by Councillor Pritchard and duly

RESOLVED: That Councillor Marshall be elected as Chairman of Planning Committee and Councillor Powell be appointed as Vice-Chairman of Planning Committee.

225 CALENDAR OF MEETINGS:

It was proposed by Councillor Spruce, seconded and duly

RESOLVED: That the Calendar of Meetings as submitted be approved.

226 EXCLUSION OF THE PUBLIC AND PRESS:

RESOLVED: That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the following items of business which would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

IN PRIVATE

227 CONFIDENTIAL REPORT OF THE LEADER OF THE COUNCIL ON CABINET DECISIONS FROM THE MEETINGS HELD ON 10 JANUARY AND 13 FEBRUARY 2018 AND CABINET MEMBER DECISIONS:

3 – Friarsgate Car Park Land Acquisition

Councillor Pritchard advised that the acquisition of the land formed an important part of the District's economic growth strategy.

(The Meeting closed at 7.46 p.m.)

CHAIRMAN

**FOR COUNCIL
17 APRIL 2018
AGENDA ITEM: 6
(GREY ENCLOSURE)**

REPORT OF THE LEADER OF THE COUNCIL

CABINET DECISIONS – 13 MARCH 2018

1. Renewal of Conservation Advice to South Staffordshire Council

- 1.1 The Cabinet delegated authority to the Cabinet Member for Economic Growth, Environment and Development Services and the Head of Development Services to enter into a Service Level Agreement with South Staffordshire Council to provide a conservation service up to 31 March 2021.

2. Extension of Framework Agreement for Planning Consultants

- 2.1 The Cabinet delegated authority to the Cabinet Member for Economic Growth, Environment and Development Services and the Director of Place and Community to facilitate access to the NHS Construction Consultancy Services Framework for Urban Vision Partnership Ltd up to 30 September 2018, provided that the costs can be contained within existing revenue and capital budgets.

CABINET DECISIONS – 27 MARCH 2018

3. LOCAL PLAN REVIEW (2020-2036) SCOPE, ISSUES & OPTIONS CONSULTATION

The Cabinet:

- 3.1 Approved the Local Plan Review Scope, Issues and Options document (Appendix A of the Cabinet report) for the purposes of undertaking the Regulation 18 public consultation.
- 3.2 Noted the consultation responses received as part of the Strategic Environmental Assessment Scoping Report and approved the officer responses (Appendix B of the Cabinet report).
- 3.3 Approved the Sustainability Appraisal and Non-technical summary (Appendix C & Appendix D of the report respectively), and Habitat Regulations Screening Assessment (Appendix E of the Cabinet report) which accompany the Local Plan Review for the purposes of public consultation.
- 3.4 Approved the consultation periods and methods proposed in the report for the purposes of the Local Plan Review Scope, Issues & Options consultation.

4. LICHFIELD CITY AND WHITTINGTON AND FISHERWICK NEIGHBOURHOOD PLANS FINAL DECISION STATEMENTS

The Cabinet:

- 4.1 Noted the results of the referendums for the Lichfield City Neighbourhood Plan and the Whittington & Fisherwick Neighbourhood Plan.
- 4.2 Agreed to the making of the Lichfield City Neighbourhood Plan and that this decision be reported to Full Council.
- 4.3 Agreed to the making of the Whittington & Fisherwick Neighbourhood Plan and that this decision be reported to Full Council.

CABINET MEMBER DECISIONS

5. FORMER MILL LANE LINK, FAZELEY

The Cabinet Member for Finance and Democratic Services agreed that the former Mill Lane Link building be sold on the open market and agents be instructed accordingly.

6. FUNDING THE COMMUNITY AND VOLUNTARY SECTOR

- 6.1 The Cabinet Member for Regulatory Services, Housing and Wellbeing agreed that funding be awarded as follows:
 - MHA Live at Home - £52,000 for countering social isolation and loneliness - Live at Home Lichfield and Burntwood
 - CASES - £35,000 for preventing homelessness – Safe and Sound
 - Support Staffordshire - £35,000 for supporting volunteering and a thriving Voluntary and Community Sector – Supporting the voluntary sector across Lichfield District
 - Transforming Communities - £15,800 for building resilience and improving wellbeing – Places of Welcome Plus
 - Action on Hearing Loss - £14,100 for Ageing Well – hearing check and information project
 - CRUSE - £11,100 for building resilience and improving wellbeing – Bereavement Care in Lichfield District
 - Sports Development (LDC) - £10,500 for being more active – Let's Get Physical
 - Spark - £3,500 for the Spark Connections Programme.

- 6.2 It was noted that funding had also been awarded to Spark, Burntwood, Pathway and the Fun Club through the Building Resilient Families and Communities Fund.

**MICHAEL J WILCOX
LEADER OF THE COUNCIL**

This page is intentionally left blank

REPORT OF THE LEADER OF THE COUNCIL

CABINET DECISIONS – 10 APRIL 2018

- 7. CONSERVATION AREA APPRAISAL AND MANAGEMENT PLANS FOR WALL AND WIGGINTON CONSERVATION AREAS**
- 7.1 The Cabinet approved the draft conservation area appraisals and management plans for Wall and Wigginton Conservation Areas for consultation.

**MICHAEL J WILCOX
LEADER OF THE COUNCIL**

This page is intentionally left blank

FOR: COUNCIL MEETING

17 APRIL 2018

AGENDA ITEM 7

(BUFF ENCLOSURE)

REPORT OF THE CHAIRMAN OF ECONOMIC GROWTH, ENVIRONMENT AND DEVELOPMENT (OVERVIEW AND SCRUTINY) COMMITTEE

PRESENT

Councillors Cox (Chairman), Drinkwater (Vice-Chair), Miss Hassall (Vice-Chair), Awty, Mrs Baker, Mrs Eagland, Mrs Evans, Mrs Fisher, Marshall and Mrs Stanhope MBE.

(In accordance with Council Procedure Rule No.17 Councillor Pritchard attended the meeting)

All Members were present.

At the meeting held on 14th March 2018 the following matters were considered:

1. WORK PROGRAMME

- 1.1 Consideration was given to the work programme. It was noted that the Car Park Member Task Group had been scheduled for the 3rd April 2018. It was reported that some items had been scheduled for the next municipal year including the Local Plan and Public Realm Member Task Group.
- 1.2 It was asked about historical assets especially in Burntwood and it was reported that a review was currently underway. Burntwood was scheduled to be the first Parish to be looked at and a number of buildings would be added. It was requested if this update could be added to the September meeting.
- 1.3 It was then asked if tourism could be considered and it was reported that it could but a specific item needed to be defined. It was noted that there was a new tourism manager who could aid Members requests.

2. LOCAL PLAN UPDATE

- 2.1 The Committee received a report giving an update on the Local Plan. It was reported that there was a requirement to review the Local Plan and that this was underway. It was noted that a Strategic Environmental; Assessment Scoping report had been prepared to inform the review which had been subject to consultation and the Committee received the responses collected. It was also reported that the draft Local Plan Allocations document consultation had closed and a report would be considered by Cabinet and then submitted for Independent Examination in May 2018.
- 2.2 Members considered the responses to the Strategic Environmental; Assessment Scoping report and agreed that feedback had been positive with no major issues raised.
- 2.3 It was asked if landscape and biodiversity was linked to the SPD and it was reported that it was to an extent however it would be too forensic for this level of document. It was noted that SPD was still integral to the overall Local Plan.

It was asked if the agricultural sector had been approached to discuss the effect of water supply and it was reported that those sectors would be involved at a later process.

Members then asked about the cumulative impact on traffic and whether it could be considered through the Plan as it can't at Planning Committee. It was noted that the cumulative impact of development should be considered with the Local Plan site allocations.

- 2.4 The Committee discussed that the Government was considering changing planning legislation and the potential impact on the work already completed by Officers. It was noted that Lichfield's view was to be progressive and keep moving plans forward and so less risky albeit challenging.
- 2.5 Flooding was discussed further and the Committee felt it was unfortunate that local knowledge wasn't taken into account by other bodies as the people who pay price would be the buyers who have unmarketable homes.
- 2.6 HS2 and its impact on ancient woodland was then considered and it was asked how it would affect the district. It was agreed to have the information after meeting. It was suggested that the ANOB could be invited to a further meeting to present the findings of their investigations into the matter once it is complete.
- 2.7 The Committee noted that the Statement of Community Involvement would need updating and that Neighbourhood Plans were progressing.
- 2.8 The following was agreed.
- (1) That the comments received and officer responses to the Strategic Environmental Assessment Scoping Report be noted;
 - (2) That the need to update the Council's Statement of Community Involvement as a result of legislative changes be noted; and
 - (3) That the ongoing progress in relation to neighbourhood plans within Lichfield District be noted.

3. BUILDINGS AT RISK UPDATE

- 3.1 The Committee received a report updating them on the register kept of all listed buildings within the district that are considered to be at risk along with the work being carried out to get assets repaired.
- 3.2 It was reported that there were 762 listed structures and 16 scheduled ancient monuments in the district. It was also reported that Historic England had published its list of grade 1 and II* buildings to which Lichfield District had 8 entries.
- 3.3 It was noted that works was a rolling programme and that the number could go up and down but at the moment there was a good number of buildings being repaired and being brought back into use. The Committee also noted that the owners of listed buildings were under no obligation to maintain them. It was noted that the Council had this list to identify the ones at risk before they become too problematic and that there were limited legal powers to force work to be carried out but the property had to be very bad and vacant. It was noted that there was a small budget to help works.
- 3.4 It was asked why there were no buildings included from the Burntwood area and it was reported are non that were at risk and so not on this register. It was also asked why Whittington Golf club was not listed and it was noted that buildings would be added as the Phase 2 route of HS2 was now confirmed.

- 3.5 Members agreed that it was a good report and that it was vital to protect historical heritage as it was important to tourism.
- 3.6 Members were pleased to note the progress of Packington Hall and Angel Croft. It was noted that the gates at Angel Croft would be returned once regenerated.
- 3.7 Members were equally disappointed that Manor House in Hamstall Ridware was still in a state of disrepair. It was noted that it was privately owned but officers were trying to help where they could. An update was given regarding the Regal cinema site and that Officers were looking at discharging conditions to help development progress.
- 3.8 The report was noted.

4. REVIEW OF 2017 FESTIVALS AND EVENTS PROGRAMME & PREVIEW OF 2018 PROGRAMME

- 4.1 The Committee received a report giving details of the events and festivals programme delivered in 2017. The report also highlighted the key events taking place across the district in 2018 as well as initiatives in terms of marketing, promotion and creating a strong brand and identity for Lichfield.
- 4.2 It was reported that the Council was looking at different ways to do deliver events which were not as resources intensive as previously and that this was being done through working with partners. It was noted that the Council still produced the Proms in the Park, Historic Weekends as well as supported the Fuse and Cars in the Park.
- 4.3 It was recognised that Lichfield was a vibrant area with many events which brought many visitors to the area including the Food festival which had 100k visitors and delivered £4m into city and the Lichfield Festival which brought £2m.
- 4.4 Economic impact was discussed and it was noted that it was dependant on info from organisers and currently there was little data but now being developed.
- 4.5 The Marketing review was debated and it was noted that the findings were as expected as a result was helping to inform a new branding for Lichfield. When asked to elaborate, it was reported that the Visit Lichfield logo and brand was not strong and a sub group on the Lichfield City Centre partnership had funded graphic designers to come up with a new concept. It was noted that a new Visit Lichfield website being developed and would include this new branding.
- 4.6 Members were pleased to see the costs and benefits of events however there was some concern that calculations of money into district may be skewed if some traders were not local. Members also felt that the waived fee for special events street trading licences should no longer apply as the Council could not support the number of stalls now these events had grown. It was noted that the Regulatory & Licensing Committee were considering this.
- 4.7 The Committee gave a note of caution of concentrating events around the City area and not developing activities outside the city. It was asked if the Council was in contact with the Burntwood Business Community and it was reported that the Tourism Manager had not started to work with them yet but had only been in post four months however it was planned. It was confirmed that partnership working was already in place with them through the Economic Development Officer.
- 4.8 The report was noted.

5. VOTE OF THANKS

- 5.1 It was proposed, duly seconded and resolved that the sincere thanks of the Committee be recorded to the Chairman and Vice-Chairmen for their work during the past year.

Councillor Richard Cox
Chairman
Economic Growth, Environment and Development (Overview and Scrutiny) Committee

Agenda Item 8

FOR: COUNCIL MEETING

17 APRIL 2018

AGENDA ITEM 8

(BLUE ENCLOSURE)

REPORT OF CHAIRMAN OF STRATEGIC (OVERVIEW AND SCRUTINY) COMMITTEE

PRESENT:

Councillors Strachan (Chairman), A Yeates (Vice-Chair), Mrs Woodward (Vice-Chair), Mrs Barnett, Drinkwater, Greatorex, Powell and White.

(In accordance with Council Procedure Rule No.17 Councillors Mrs Baker, Cox, Pullen, Pritchard, Spruce, Warfield and Wilcox attended the meeting).

Apologies were received from Councillors Constable and Tittley

At the special meeting of the Strategic (Overview and Scrutiny) Committee held on 21st March 2018 the following matters were considered:

1 LICHFIELD DISTRICT COUNCIL CONSTITUTION
--

- 1.1 The Committee received a report on the revised Lichfield District Council Constitution and was introduced to Mrs Lorraine Fowkes, Solicitor at South Staffordshire District Council (SSDC) who has been commissioned to redraft the document such that it is easier to navigate and require less complicated updating.
- 1.2 It was reported that the Constitution was last comprehensively reviewed in 2002 although it has been updated frequently. The Committee also noted that the draft received did not incorporate all comments received or required amendments.
- 1.3 It was noted that at the last Strategic (Overview & Scrutiny) Committee, a Member Task Group was created comprising Councillors Tittley, Powell, Mrs Woodward and the Leader of the Council. This Task Group met on the 15th March and their comments were reported.
- 1.4 The Committee then considered the Task Group's views in turn beginning with the revised Constitution as a whole document. There was a difference of opinion on whether it should be a single document or broken up into a number of documents covering the different parts of the Constitution however it was agreed that it needed to be easily accessible electronically especially for Members at meetings and one document would aid this.
- 1.5 It was also agreed that it should be specified that a Cabinet meeting should be quorate only if either the Leader of Deputy Leader was in attendance as well as there being the minimum number of members to be quorate.
- 1.6 It was agreed that the Chairman of the Strategic (Overview & Scrutiny) Committee should also be the Chairman of the Overview & Scrutiny Coordination Group. It was felt that it should be highlighted that that the position of Council Chairman should be non-partisan and include promotion of public involvement.
- 1.7 Reference to governance in the context of commercial decision making within the Constitution was then considered and it was felt that without it, the Council could be exposed to risk of a lack of transparency in decision making. It was noted that procedure were already within the Constitution to deal with urgent decisions including calling urgent meetings if necessary. It was agreed to aid transparency, urgent decision notices should be shared with the relevant Overview & Scrutiny Vice-Chairmen as well

as the Chairmen. It was noted that some wording had been added in Part 2 11.8 to the effect that Lichfield District Council may work in partnership to assist in Commercialisation and will be subject to the Council's normal governance procedures.

- 1.8 It was considered by the Committee whether the Parish Forum should continue. It was felt that it was potentially useful however attendance had been low and with the same people attending. A number of suggestions were given including meeting only when there is a need and using newsletters in between. It was also suggested that Staffordshire County Council be included in the membership to create a more joined up approach. It was felt that the Parish Forum could be a real engine to show Parish Councils what services they could be capable of delivering locally and how they could be supported in doing this. Neighbourhood Planning was given as an example. It was noted that there wasn't a high attendance of District Councillors at Parish Council meetings and it was a two way street. It was agreed to continue with the Parish Forum and review it again at the end of the current Council term.
- 1.9 Flexibility in Committee membership was agreed to continue and for Overview & Scrutiny to be set at between 9 and 13 members. When asked it was noted that part of a Vice-Chairman's remuneration was to cover the Chairman's role if absent.
- 1.10 The 75% attendance rule regarding remuneration was then discussed and it was agreed that it was resource intensive for Officers to implement. It was also agreed that the scheme was not equitable as some Councillors were required to attend more meetings than others and did not account for Members in employment. It was agreed to remove the rule from the remuneration scheme. The introduction of Mod Gov would see all attendance being made public in real time in any event.
- 1.11 It was also agreed to give a Special Responsibility Allowance to the Vice Chairman of Employment Committee and the Vice-Chairman of Audit & Member Standards Committee to be consistent with other Committees.
- 1.12 It was agreed that the updated Lichfield District Council Constitution be endorsed with the comments included and recommended to Full Council for approval and adoption.

2 VOTE OF THANKS

- 2.1 It was proposed, duly seconded and resolved that the sincere thanks of the Committee be recorded to all the Chairmen and Vice-Chairmen for their work during the past year.

R Strachan
Chairman
Strategic (Overview and Scrutiny) Committee

Agenda Item 9

FOR: COUNCIL MEETING

17 APRIL 2018

AGENDA ITEM 9

(GREEN ENCLOSURE)

REPORT OF CHAIRMAN OF COMMUNITY, HOUSING AND HEALTH (OVERVIEW & SCRUTINY) COMMITTEE

PRESENT:

Councillors Leytham (Chairman), Mrs Evans (Vice-Chair), Miss Shepherd (Vice-Chair), Bamborough, Mrs Banevicius, Mrs Boyle, Mrs Constable, Hoult, Mosson, O'Hagan and Ray.

Apologies for absence were received from Councillor Humphreys.

(In accordance with Council Procedure No. 17 Councillor Pullen attended the meeting).

Declarations of Interest:

Councillor O'Hagan declared a personal interest as he was currently employed by the Southern Staffordshire and Shropshire Mental Health Service.

Councillor Mrs Evans declared a personal interest as she had a family member who was currently employed by the Southern Staffordshire and Shropshire Mental Health Service.

Councillor Mrs Banevicius declared a personal interest as her business held a contract with the NHS.

At the meeting of the Community, Housing and Health (Overview & Scrutiny) Committee held on 26 March 2018 the following matters were considered:

1. WORK PROGRAMME

- 1.1 The work programme was considered. It was noted that it was the last meeting of the municipal year so the Committee considered items for the next year's programme. It was agreed to keep the current standing items of GP provision and Staffordshire Health Select Committee. It was also agreed to add an item regarding the new DFG provider and inviting them to Committee to introduce themselves and their objectives.
- 1.2 It was requested that the Derby NHS Foundation Trust and Burton NHS Foundation Trust Merger (now acquisition), remain on the work programme and representatives be invited back to discuss the requirement from NHS England for a full risk assessment. Members were still concerned about the now takeover especially in light of what was experienced with the Heart of England NHS Foundation Trust takeover of Good Hope. County Councillor Mrs Eagland agreed to raise this at the Health Select Committee.
- 1.3 It was agreed to add an item on Discharge to Assessment as it was not considered to be working well at Queens Hospital, affecting many Lichfield residents.

2. CANCER CARE

- 2.1 Dr Murray Campbell, a GP from Cannock attended the meeting to discuss cancer care in the area. He reported that his work was funded by Macmillan Cancer Support. He

then reported that the UK was lagging in survivor rates and earlier diagnosis was needed to address this so screening methods were being looked at along with where patients do not fit into current care pathways. It was noted that Lichfield had a good rate for cancer screening.

- 2.2 Recovery packages were also discussed and it was recognised that like with chronic diseases, even when the cancer is considered cured, care is still required for the lasting effects of it and it was noted that this was being developed through a needs assessment at the point of discharge and involvement of primary care.
- 2.3 Members were disappointed to learn that the smoking cessation programme was to end as this was a high risk factor in the causes of cancer along with obesity and alcohol consumption.

3. END OF LIFE CARE

- 3.1 Dr Jo Harley was introduced to the Committee and she reported that she also did work through Macmillan Cancer Support specifically looking at end of life care for patients and their families. She reported that a current project was the Do Not Resuscitate (DNR) policy and how the process could be streamlined and less distressing for those involved. She spoke that it was important to have relevant conversations earlier on which could prevent a crisis of a rushed admission to hospital. She noted that it was hoped to follow the work that had been carried out in Frome, Somerset, in providing support groups and advanced planning. It was also suggested that training and supporting nurses and care homes to identify end of life patients earlier on could take pressure off the acute care profession.
- 3.2 Members agreed that families having frank conversations of patients' wishes was key and were glad to hear that support was given from Macmillan for this.
- 3.3 Members suggested that other authorities including Police and Fire could also aid in identifying vulnerable and end of life patients. Added to this, domiciliary care providers could also help in providing support.
- 3.4 It was noted that some end of life patients were referred to a mental health team for being considered suicidal when it was just that they had accepted their diagnosis.
- 3.5 It was suggested that training be given to GPs in the area during one of the pre-arranged sessions and this was agreed.

4. HEALTH AND WELLBEING IN LICHFIELD DISTRICT- OUR EMERGING STRATEGY 2018-2020

- 4.1 The Committee received a report on a proposed Health & Wellbeing Strategy (HWS) which explored the ways in which the Council had an impact on the health and wellbeing of residents through its services. It was reported that the HWS identified service areas that impact on the wider detriments of health and highlighted existing Council activities which contribute to good health and wellbeing along with areas for improvement. It was reported that health and wellbeing wasn't just in a silo and the HWS looked across everything we do as a council. It was noted that as a district council, it didn't have a big impact directly but does have a significant impact through other services including housing, environmental health, planning and leisure.
- 4.2 Members had some concern regarding sustainability of the HWS as the budget was a one off amount however it was noted that it was more about reshaping how we act as a council. It was hoped that partners would wish to also be part of the HWS and contribute.

- 4.3 Air Quality Management Areas were discussed and the impact of pollution and noise on health. It was agreed to share data from monitoring stations as there were concerns that St. Johns Street was getting too congested with traffic especially from Lorries. It was noted that Staffordshire County Council had been investigating this and agreed to reroute traffic via new signs and redesign the crossing at Greenhill.
- 4.4 Members also felt there wasn't enough emphasis regarding health & social care and didn't mention softer care including companionship and general chores provision like getting shopping and other aids to enable people to continue to live at home, which were no longer being funded through care packages. Members were advised that this is primarily a SCC function, however, the District Council did support this through the funding in provided to the Community and Voluntary Sector and in the recent allocation of this funding the largest single award was given in this area.
- 4.5 It was asked how much can planning and licensing policy help and it was reported that under Licensing Act, there was originally an additional objective regarding health however it was taken out when heard at the House of Lords stage. Powers with planning were noted as limited but can try and tease out affordable housing.
- 4.6 Overall, the Committee were very pleased with the HWS and thanked the Housing & Wellbeing Manager and her team for their hard work in preparing it.
- 4.7 It was resolved that the draft Health & Wellbeing Strategy be endorsed and recommended to Cabinet for approval.

5. UPDATE FROM THE ENVIRONMENTAL CRIME MEMBER TASK GROUP

- 5.1 The Chairman of the Task Group, Councillor O'Hagan gave the Committee an update on their work. It was noted that although the Member Task Group had been created by the Regulatory & Licensing Committee, it would be beneficial to give an overview to this Committee.
- 5.2 It was reported that the new method of dealing with fouling in the streets by the use of intel cards was having an effect (40% reduction in complaints about fouling to be cleared up) but this was drawing officer time away from patrols in parks. It was therefore proposed to have 20% of fouling work time spent patrolling parks. It was then reported that the task group proposed to potentially have a Public Space Protection Order for requiring a dog walker to have a dog bag or other receptacle on their person when out walking in public. This would make it an offence, for which a person could be served a fixed penalty, to be out in public with a dog but without a bag.
- 5.3 It was noted that the task group had perceived that littering was not as a significant issue as it was in other authorities' areas, but should continue to provide occasional patrols and targeted enforcement where problems occur. Along with this, fly tipping was accepted as difficult to address due to rural areas and it was noted that it would be discussed at the task group's next meeting. It was lastly discussed that the task group were still to consider in detail problems around unadopted land and who takes responsibility when the land is unregistered with the land registry or the owner business has been dissolved.

6. STANDING ITEMS

LICHFIELD DISTRICT HEALTH PROVISION

- 6.1 Following from the last meeting, it was confirmed by the Chairman that he had received a possible reason as to why there are not many permanent GPs in the area.

He reported that regarding NHS contracts there were, among others, general medical contracts (GMC) and private medical services contracts (PMS) and it was the PMS contracts that received more budget for GPs. He reported that the NHS were taking money out of PMS to go into a bigger pot funding pot meaning there was less money for salaries. Members felt that this was no consolation for patients and noted that the Government was trying to address it with a recruitment drive but wouldn't see a result until people are trained and in post.

STAFFORDSHIRE HEALTH SELECT COMMITTEE

- 6.2 The Chairman of the Committee reported that at the last meeting the Select Committee considered the development of an All Age Disability Strategy for Staffordshire.

7. VOTE OF THANKS

- 7.1 It was proposed and duly seconded that the sincere thanks of the Committee be recorded to the Chairman and Vice-Chairmen for their work during the past year.

D. Leytham
Chairman
Community, Housing and Health (Overview & Scrutiny) Committee

PLANNING COMMITTEE

12 MARCH 2018

PRESENT:

Councillors Marshall (Chairman), Powell (Vice-Chair), Awty, Mrs Baker, Bamborough, Mrs Barnett, Cox, Drinkwater, Mrs Evans, Miss Hassall, Matthews, Pritchard, Miss Shepherd, Mrs Stanhope MBE, Strachan and A Yeates

228 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mrs Allsopp, Mrs Bacon and Humphreys.

229 DECLARATIONS OF INTEREST

Councillor Marshall (Chairman) declared a personal interest in application no. 17/01604/FUL- Applicant is known to him.

Councillor Awty declared a personal interest in application no. 17/01604/FUL – He is a Lichfield District Council representative on the Cannock Chase AONB joint committee who have made representations.

Councillor Drinkwater declared a personal interest in application no. 17/01707/FUL – Applicant’s neighbour is known to him.

230 MINUTES OF PREVIOUS MEETING

Subject to the amendment to Councillor Mrs Evans declared interest, the Minutes of the Meeting held on 12 February 2018 previously circulated were taken as read, approved as a correct record and signed by the Chairman.

231 PLANNING APPLICATIONS

Applications for permission for development were considered with the recommendations of the Director of Place and Community and any letters of representation and petitions together with a supplementary report of observations/representations received since the publication of the agenda in association with Planning Applications 17/01379/OUTM, 17/01604/FUL, 17/01707/FUL and 17/01789/FUL.

232 17/01379/OUTM - ERECTION OF UP TO 25. NO DWELLINGS (OUTLINE: ACCESS) LAND AT THE SHRUBBERY, ELFORD FOR MR G HODGETTS

RESOLVED: That planning permission be approved subject to the conditions contained in the report of the Director of Place and Community and the applicant first entering into a S106 Agreement to secure contributions/planning obligations towards:

1. 37% affordable housing;
2. The formation of a maintenance management company to maintain the open space, community areas and un-adopted roads; and
3. Woodland Management Plan.

(PRIOR TO CONSIDERATION OF THE APPLICATION, REPRESENTATIONS WERE MADE BY MR ANDREW PAYNE (OBJECTOR), COUNCILLOR A WHITE (WARD COUNCILLOR) AND MRS JANET HODSON (APPLICANT'S AGENT))

**233 17/01604/FUL - ERECTION OF A 2 BEDROOM DETACHED DWELLING AND SINGLE DETACHED GARAGE WITH ASSOCIATED WORKS
LAND TO THE NORTH OF SUNNY CORNER, UPPER WAY, UPPER LONGDON,
RUGELEY, STAFFORDSHIRE
FOR MR AND MRS BLAKE**

RESOLVED: That planning permission be approved subject to the conditions contained in the report of the Director of Place and Community.

**234 17/01707/FUL – ERECTION OF NO1 THREE BEDROOM DWELLNGHOUSE
77A RUGELEY ROAD, BURNTWOOD
FOR MR L MCMULKIN**

RESOLVED: That planning permission be approved subject to the conditions contained in the report of the Director of Place and Community.

**235 17/01789/FUL - ERECTION OF A 4 BEDROOM DETACHED DWELLING AND ASSOCIATED WORKS
LAND ADJACENT TO 1 ANGLESEY ROAD, LICHFIELD
FOR MR G POUNTNEY**

RESOLVED: That planning permission be approved subject to the conditions contained in the report of the Director of Place and Community.

(The Meeting closed at 7.38 pm)

CHAIRMAN

AUDIT AND MEMBER STANDARDS COMMITTEE

22 MARCH 2018

PRESENT:

Councillors Tittley (Chairman), Awty (Vice-Chairman), Mrs Boyle, Marshall, Mosson, Strachan, Mrs Tranter

Observer: Councillor Spruce (Cabinet Member for Finance and Democracy), Councillor Pritchard (Deputy Leader of Cabinet and Cabinet Member for Economic Growth, Environment & Development Services) and Councillor Wilcox (Leader of the Council)

Officers in attendance: Ms B Nahal, Mrs A Struthers, Mr A Thomas and Miss W Johnson

Also Present: Mr J Gregory and Miss L Griffiths from Grant Thornton (External Auditors)

236 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Rayner and Councillor Mrs Woodward.

237 DECLARATIONS OF INTEREST

There were no declarations of interest.

238 MINUTES OF THE MEETING HELD ON 22 JANUARY 2018

The Minutes of the Meeting held on 22 January 2018, as printed and previously circulated, were taken as read and approved as a correct record.

239 REVIEW OF ACCOUNTING POLICIES

Members considered the Report of the Head of Finance & Procurement setting out the Council's proposed Accounting Policies to be adopted in completing the 2017/18 Statement of Accounts. Very small changes had been made which were tracked throughout the document for ease of reference. These key changes were:-

- The removal of the policy on prior period adjustments as there are no such items related to changes in accounting policies or fundamental errors within the 2017/18 accounts. It was explained following a question that this Accounting Policy only needed to be included if there was a change in Accounting Policies or if there was a fundamental error. The decluttering the Accounts Agenda meant if this was not the case then it could be removed.
- The Business Rates Appeal provision related to the 2017 valuation list will be calculated using the Government's allowance in the multiplier for appeals of 2.1p due to the lack of robust information on appeal numbers following the introduction of the check, challenge and appeal process.
- The policy on Fair Value Measurement is now shown in alphabetical sequence.

RESOLVED: That the Audit and Member Standards Committee approves the Council's proposed Accounting Policies that will form part of the 2017/18 Statement of Accounts.

240 INTERNAL AUDIT CHARTER AND PROTOCOL

Members considered the Internal Audit Charter and Protocol Report from the Audit Manager for the 2018/19 financial year.

RESOLVED: The Audit and Member Standards Committee considered the performance report and no issues were raised.

241 INTERNAL AUDIT PLAN 2018/19

Members considered the Internal Audit Plan 2018/19 from the Audit Manager. Consideration was given to the 2018/19 Work Programme of the Internal Audit Section which took in to account the resources available – Annual Planned Audit Work Programme at Appendix 1.

RESOLVED: The Audit and Member Standards Committee approved the Annual Planned Audit Work Programme as detailed in the report.

242 PUBLIC SECTOR INTERNAL AUDIT STANDARDS/QUALITY ASSURANCE AND IMPROVEMENT PROGRAMME

Members considered the Public Sector Internal Audit Standards/Quality Assurance & Improvement Programme Report from the Audit Manager. This was to ensure compliance with the Public Sector Internal Audit Standards and the Quality Assurance & Improvement Programme as required by the Public Sector Internal Audit Standards. The External Quality Assessment (EQA) was completed last year and an update on the progress against the recommendations made was detailed at Appendix 1, the current internal annual assessment against the standards was detailed at Appendix 2 and an overview of the Quality Assurance & Improvement Programme (QAIP) in place for the Authority's Internal Audit Service at Appendix 3.

RESOLVED: The Audit and Member Standards Committee endorsed:
(1) The Internal Quality Assessment; and
(2) The Quality Assurance & Improvement Programme.

243 AUDIT COMMITTEE LDC PROGRESS REPORT AND UPDATE - YEAR ENDED 31 MARCH 2018

Members considered the Audit Progress Report and Sector Update from the External Auditors (Grant Thornton). This provided the Committee with a report on progress in delivering their responsibilities as External Auditors and summarised many recent developments in local government.

Grant Thornton explained that when the plan came before Committee previously the Value for Money Initial Risk Assessment had not been done. Attention was drawn to page 98 where the Friarsgate development had been identified as a significant VFM risk requiring some further work. The auditors commented that they had not identified the Council's financial position as a significant risk and that, overall, district councils tend to be in a better place financially than either County Councils or Unitary Councils because they do not have the pressures which arise from social care..

RESOLVED: The Audit and Member Standards Committee noted the Report.

244 WORK PROGRAMME

Members considered the Work Programme and it was noted that the Annual Governance Statement would be available at the next meeting on Wednesday 9 May 2018 along with the External Auditor's Presentation on costs of Benefits work.

245 ANY OTHER BUSINESS

Members thanked the Head of Finance & Procurement and his team for the recently received budget book which summarised LDC's budget in a 29 page document with graphics. Mr Thomas said this had been put together as an informed document for all members and could also be seen on the website by members of the public and our partners.

Councillor Tittley was also thanked for his hard work throughout the year as Chairman of the Audit & Member Standards Committee.

(The Meeting closed at 6.28 pm)

CHAIRMAN

This page is intentionally left blank

PLANNING COMMITTEE

9 APRIL 2018

PRESENT:

Councillors Marshall (Chairman), Powell (Vice-Chair), Awty, Mrs Bacon, Mrs Baker, Bamborough, Mrs Barnett, Cox, Drinkwater, Mrs Evans, Matthews, Pritchard and Miss Shepherd

246 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Miss Hassall, Humphreys, Mrs Stanhope MBE, Strachan and A Yeates.

247 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

248 MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting held on 12 March 2018 previously circulated were taken as read, approved as a correct record and signed by the Chairman.

249 PLANNING APPLICATIONS

Applications for permission for development were considered with the recommendations of the Director of Place and Community and any letters of representation and petitions together with a supplementary report of observations/representations received since the publication of the agenda in association with Planning Applications 17/01352/FULM, 17/01445/FUL and 17/01132/FULM.

250 17/01352/FULM – ERECTION OF 14NO ONE BEDROOM APARTMENTS, 8NO TWO BEDROOM DWELLINGHOUSES, 5NO THREE BEDROOM, DWELLINGHOUSES AND ASSOCIATED WORKS LAND OFF CANNOCK ROAD, CHASE TERRACE, BURNTWOOD, STAFFORDSHIRE FOR: BROMFORD DEVELOPMENTS LIMITED

RESOLVED: That planning permission be approved subject to the conditions contained in the report of the Director of Place and Community and the applicant first entering into a S106 Agreement to secure contributions/planning obligations towards:-

- (1) Primary education; and
- (2) Cannock Chase Special Area of Conservation.

(PRIOR TO CONSIDERATION OF THE APPLICATION, REPRESENTATIONS WERE MADE BY MR P GORSE (OBJECTOR) AND MR SIMON HAWLEY (APPLICANT'S AGENT))

251 17/01445/FUL – ERECTION OF 4NO FOUR BEDROOM AND 4NO THREE BEDROOM DWELLINGHOUSES AND ASSOCIATED WORKS LAND ADJACENT SAMUEL JOHNSON COMMUNITY HOSPITAL TRENT VALLEY ROAD, LICHFIELD, WS13 6EF FOR: MR I JONES

RESOLVED: That planning permission be approved subject to the conditions contained in the report of the Director of Place and Community.

(PRIOR TO CONSIDERATION OF THE APPLICATION, REPRESENTATIONS WERE MADE BY LICHFIELD CITY COUNCILLOR ANTONY THOMPSON (OBJECTOR))

252 17/01132/FULM – VARIATION OF CONDITION NO3 (APPROVED PLANS) OF APPLICATION 16/01294/FULM TO AMEND THE LAYOUT FOR THE PREVIOUSLY APPROVED MULTI STOREY CAR PARK, VEHICLE LANES ASSOCIATED TO THE CAR PARKING AREAS AND CAR PARKING ACCESS POINTS LAND AT BIRMINGHAM ROAD, LICHFIELD, STAFFORDSHIRE FOR: DEVELOPMENT SECURITIES (LICHFIELD) LTD

RESOLVED: That planning permission be approved subject to the conditions contained in the report and supplementary report of the Director of Place and Community and the applicant first entering into a Deed of Variation to transfer the approved unilateral undertaking attached to planning permission 16/01294/FULM under the Town and Country Planning Act (as amended) to secure contributions/planning obligations towards:

- (1) Affordable housing contribution;
- (2) Primary and secondary education contribution
- (3) Provision of replacement coach parking; and
- (4) Maintenance management company.

(The Meeting closed at 7.11 pm)

CHAIRMAN

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank